



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	B.M.A College, Baheri
• Name of the Head of the institution	Dr Shambhu Kumar Yadav
• Designation	Princioal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile No:	9431859046
• Registered e-mail	principal@bmac.ac.in
• Alternate e-mail	principal@bmac.ac.in
• Address	B.M.A College, Baheri
• City/Town	Darbhanga
• State/UT	Bihar
• Pin Code	847105
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	

• Name of the Affiliating University	Lalit Narayan Mithila University, Darbhanga				
• Name of the IQAC Coordinator	Dr Vijay Pratap Singh				
• Phone No.	9415365646				
• Alternate phone No.	9415365646				
• Mobile	9415365646				
• IQAC e-mail address	info@bmac.ac.in				
• Alternate e-mail address	info@bmac.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://bmac.ac.in/aqar-2019-20				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.02	2016	29/03/2016	28/03/2021
6.Date of Establishment of IQAC			03/11/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Establishing COVID Helpline and giving Food, Medicine, Financial aid as well as emotional counselling to students and stakeholders belonging to deprived sections of society. 2. Smooth transition to online mode of teaching, examination and evaluation from the onset of the COVID-19 pandemic. 3. connecting students and motivating them through online mode of teaching 4. Regular Online meeting and seminars during Covid-19 period 5. creating awareness among people during Covid-19 pandemic</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Conduct of online activities for students on important days such as Independence day, Teachers' Day, Unity day, Constitution Day, etc.	done	
Remaining in touch with, and providing co-and extra-curricular support to students as well as other interested stakeholders through Webinars on Subject as well as on topics of general interest.	10 webinars conducted	
13. Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	20/02/2022

Extended Profile

1. Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2721
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1367
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	388
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	23
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	30
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1,222,700
4.3 Total number of computers on campus for academic purposes	15
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Nil	

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

NIL

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

NIL

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

E. None of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2634+100	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

Not available

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Nil

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2621	23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences: • Students experience theoretical learning in through related practicals. BA Communicative English students participate in group discussions /mock interviews. • Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, paper presentations, quiz competitions, workshops, role-play, etc. • The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing. • Learning is made student-centric through project work, seminar presentations, and assignments. • Students often volunteer in conferences, seminars

and workshops. • Students are motivated to register on portals of e-learning like SWAYAM, NPTEL, NDL, Spoken Tutorials and the survey for registration was monitored through Google forms..

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning. Preparation of e-resources in various subjects in the form of PPTs, digital material, and top resource links has created a repository of knowledge, available to students in the departments and in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16+2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The college has a well-structured, transparent and robust mechanism for Continuous Internal Evaluation (CIE) of students.

The following are considered for gradation:

Field visit, report writing Seminars presentation, participation
Class interaction

Participation in college activities

Good conduct and demonstrative ethics and values

The college insists on a minimum 75% attendance of students .

Internal assessment is based on tests, assignments, viva-voce and practical examinations.

Personal feedback is given to students.

Weak students are counseled and corrective measures are suggested.

Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College, for fair, equal and impartial treatment of all students in all spheres of work, including assessment and evaluation has a dedicated Cell, for redressal of all grievances, including those related to examination. The Cell, on receiving a complaint, resolves the issue within a maximum of five days. Valuation at College level begins on the day of the test itself.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has prepared Programme Outcomes for B.A. and B.Ed Programmes, Programme Specific Outcomes under these programmes and course outcomes under them. They have been finalised as per inputs from NAAC and deliberation by various HODs and uploaded on the institutional website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students and other stakeholders. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. The students are made aware of these during the induction Program for the new students as well as at the beginning of every session. Students are guided with required mentoring so they achieve the desired outcomes. Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the outgoing students. Although placements have been affected adversely in 2020-21 due to the COVID-19 pandemic conditions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

331

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NIL](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are exposed to cross-cutting issues, through rallies, street plays and webinars including care of the young, old, infirm and weak. Health and hygiene, Gender sensitization, emergencies, environmental consciousness and values are also imbibed and strengthened for redressal at societal level. Various commemorative days, weeks and fortnights increase awareness of students towards society. Talks Government officers and NGO workers supplemented by exposure to real life situations is through activities of various Cells and associations. Extension during COVID is being carried out online through webinars for all stakeholders, encompassing diverse social topics. They have made students more aware and responsible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is located in peaceful green surrounding conducive for quality education. There are 12 classrooms, There are 02 laboratories, , 02 staff rooms, 1 seminar hall. Wi-fi facility is available. There are outdoor facilities for Football, hockey, cricket, athletics and other track and field events, volleyball and basketball.. Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for men, ladies, boys, and a girls' common room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are outdoor facilities for Football, hockey, cricket, athletics and other track and field events, separate volleyball and basketball courts. Yoga Day is celebrated regularly, with online celebration for the past two years, with Yoga demonstrated by experts. KREEDA Cell is dedicated to sports activities round the year and the annual sports meet.. About 45-60 students on an average use these facilities on a daily basis when not restricted by pandemic regulations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Circulation of the library books stocks items, including issue and return of the book by student and staff, is semi computerized. The library has many books, including a collection of Reference Books. Our Reading room is very nice with a sitting capacity of about one hundred students. There is a UGC Network Resource Centre for accessing internet for staff and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. College has wi-fi facility. Devices using the internet have increased in college. The process of admission, salaries, scholarships is computerized. The College has a dynamic website, providing all the necessary information. 15 computers and 02 projectors are available. Training programs for staff and students are conducted to enhance their skill on e-Governance, networking and related topics. During lockdown period B.M.A college has upgraded its teaching to online mode using Microsoft Team and Google meet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****1,230,700**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a maintenance committee comprising teachers and office staff to look into the matters related to cleanness, repairing and whitewashing of the building of all the three faculties. The working of all the equipments, gadgets and laboratory systems are taken into account at regular intervals and are maintained and upgraded as per the need. Sanitation, security and safety of all the assets are maintained by the concerned staff assigned for these purposes. The committee members of IQAC keep close watch and vigil over the upkeep of the entire campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the**

Government during the year

NA

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student's council elections are held every year. The college administration facilitates the election process and students elect their representatives by voting as President, Vice President, General Secretary etc. There is an arrangement to have meetings with these students' representative at regular intervals to apprise them with different students' centric decisions. In these meetings their grievances are given due attention and problems are addressed by the concerned committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is available and it is fully functional but it is under process of registration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society.

The Principal , faculty members and staff give their best towards the fulfilment of the stated mission. The college has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the the college. College has also provided support of infrastructure for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, cocurricular, and extracurricular activities. They are given authority to act as coordinator and convener for organizing seminars/workshops/conferences/FDPs. Other units of the college like sports, library, store etc. have operational autonomy under the

guidance of the various committees/cells. Student Level Students are empowered to play an active role as coordinators of cocurricular and extracurricular activities, social service group coordinators. The college promotes a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to express themselves and offer suggestions to work upon the excellence for the growth of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type Details

Curriculum Development the whole syllabus of all the subjects are divided in three segments. first has to be completed before Dussehara vacations, second part has to be completed before the winter vacation and third part is imparted before the examination preparation leave. The Time Table Committee of the college prepares detailed time table for the academic session. It is widely displayed in the campus on Notice Boards, college website for the students and distributed to all the teachers for implementation. Remedial, tutorial and extra classes are organized for week students.

Teaching and Learning

Teachers strive hard to upgrade their subject knowledge by exploring the new developments and Innovations in their subjects. Teachers remain updated about the latest innovations in technology and focus on publishing research articles in reputed international journals keeping their approach researchoriented. They also conduct many cocurricular activities along with organizing workshops, seminars etc.

Examination and Evaluation We adhere Lalit Narayan Mithila University for all the examinations and evaluation procees .

Human Resource Management

Human resource management is best managed with decentralization

accountability fixation and apt identification of the interest and ability of the employees. The time bound compliance is ensured through close monitoring and encouragement.

Admission of Students Admission of students is totally followed by the Lalit Narayan Mithila University notifications.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the the Principal, IQAC, and faculty members. The planning and infrastructural development is decided by the Head of the institution in consultation with the concerned committees. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and

E. None of the above

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Teaching

Non-Teaching

According to the L.N. Mithila university norms the following facilities are available to all teaching staff: Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. Leave to teaching staff is given as per the guidelines of the L.N. Mithila University and UGC. PF loans are sanctioned as per GOI rules. Workshops, Seminars, Lectures of eminent resource persons for their skill development are organized regularly. Medical Dispensary is available for faculty members.

According to the L.N. Mithila university norms the following facilities are available to all staff members: Staff appointments prior to 2004 are eligible for pension benefits on retirement. Staff after 2004 is covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring staff as per University norms. Leave to staff is given as per the guidelines of the L.N. Mithila University and UGC. PF loans are sanctioned as per GOI rules. Medical Dispensary is available for the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As per the direction of UGC, the Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-incharges to the IQAC which help in collation and cross checking of the information. Every Teaching and non-teaching staff has to submit Confidential Reports to Principal via HoD. Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For the financial audit college hires a C.A who regularly audits the college account. Apart from this government auditors also audit the college's financial activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the committee. . Funds received for conduct of examination are handed over to the staff member in charge of the examinations for proper conduct of exams through judicious management. Accounts of the examinations are submitted as per norms. The Accounts section of the College maintains all records of income

and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the students.

Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are Students' Induction Programme: At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, Program outcomes, various Cells, library, NCC, NSS, sports etc. This is followed by a tour to different departments. The program has been held online from 2020-21 due to COVID pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

The College has undergone the 1st and 2nd cycles of accreditation in 2011 and 2016. Review of the various processes has been based mainly

on their Peer Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards -and prepares a plan of action for upcoming session. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC, the College administration . Example 1: Increase in the number of Computers In line with the peer team recommendations, there has been a steady increase in number of computers and use of ICT for Teaching-Learning over the past five years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women cell oversees gender related issues, carrying out activities throughout the year to promote gender equity and sensitization, organizing talks and awareness programs on rights of women, breast cancer, legal ramifications of discrimination, self-defense, Health and Hygiene of Young Girls, Developing Psychological and Mental Strength, and workshops, debate competitions, presentation competitions, book displays, etc. on relevant issues.

It takes care of redressal of gender related grievances along with the grievance redressal cell. Counselling is provided especially by women staff. In addition, there is a provision of mentoring of all students, and looks into academic as well as personal counseling of students through mentor teachers. Safety and Security are ensured by 24-hour security at the College entrance, CCTV Cameras and an alert staff ensuring discipline. There is a Girls' Common Room, with dedicated wash rooms having sanitary napkin vending and incinerating machines.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

we do all initiatives to make sure the cleanliness in the campus by management of waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above										
<table border="1"> <thead> <tr> <th data-bbox="84 439 542 506">File Description</th> <th data-bbox="550 439 1465 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 506 542 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 506 1465 645">No File Uploaded</td> </tr> <tr> <td data-bbox="84 645 542 748">Certification by the auditing agency</td> <td data-bbox="550 645 1465 748">No File Uploaded</td> </tr> <tr> <td data-bbox="84 748 542 851">Certificates of the awards received</td> <td data-bbox="550 748 1465 851">No File Uploaded</td> </tr> <tr> <td data-bbox="84 851 542 920">Any other relevant information</td> <td data-bbox="550 851 1465 920">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above										
<table border="1"> <thead> <tr> <th data-bbox="84 1469 542 1536">File Description</th> <th data-bbox="550 1469 1465 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1536 542 1639">Geo tagged photographs / videos of the facilities</td> <td data-bbox="550 1536 1465 1639">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1639 542 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="550 1639 1465 1778">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1778 542 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="550 1778 1465 1881">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1881 542 1951">Any other relevant information</td> <td data-bbox="550 1881 1465 1951">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	No File Uploaded	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	
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Geo tagged photographs / videos of the facilities	No File Uploaded										
Policy documents and information brochures on the support to be provided	No File Uploaded										
Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

The College is a rural area institution aiming at providing affordable and quality education to all strata of the society in line with its Vision, Mission and Objectives. These are reflected in the in their all the activities of the College. Presence of staff as well as students from different areas makes the environment inclusive and tolerant towards cultural, regional, linguistic, communal, socio economic and other diversities. Resource persons from diverse strata have addressed these webinars, emphasizing the institutional efforts at inclusion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the College encourages its stakeholders to become good citizens. National festivals, Unity Day and Constitution Day are enthusiastically celebrated with activities engendering enthusiasm and national pride. Talks on rights and duties of citizens as voters are held. Staff participates in election duty. The preamble to the constitution is read and repeated in the National programmes. Swachhata related activities engender feeling of responsibility and habit towards cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various National and international commemorative days are observed and celebrated. Speeches by staff and Principal on National festivals- Independence and Republic Day and reading of the preamble to the Constitution recapitulate and enhance National pride. There are also many cultural events including dance, skits and songs which reflect our national pride and pave way for introspection and realization of our obligation towards the nation. Other commemorative days such as Women's day (8.3.2021), Teachers' Day, Gandhi Jayanti, Unity Day, Children's Day, Constitution Day, etc. All the above activities were held online in 2020-21 due to pandemic conditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

ICT enhanced learning experience: Improvement in attentiveness and engagement, increased knowledge retention, interactive and fun learning environment, quick understanding, easy tracking of response, enrich overall learning experience

Community based practices: Large number of student involvement, connectedness towards society Annual Academic Audit by the IQAC Increase in paper presentation, seminar, workshop, documentation improved, academic calendar of each department, teaching plan formulation, active involvement of stakeholders, response from students

Regular conduction of student centric activities

Anti ragging campaign: Not a single case of ragging

Remedial Class: Students feel confident for the final examinations

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A Carefully nurtured legacy of values and a nationwide stakeholder spectrum representing cross sections of society make the institution iconic. Two successful accreditations by NAAC have accelerated the quest for excellence. Marvellous ambiance coupled with vibrant learning atmosphere and disciplined work culture ensures all-round development of the students. Excellent infrastructure for academics and sports reflect our growth and evolution as an institution.. A rich, semi- automated Library and use of modern technology through Network resource centres and internet facilities assist in teaching-learning. Our dynamic website effectively reaches out to our stakeholders. Wholehearted use of ICT by teachers has facilitated a modern learning approach since the COVID-19 pandemic. Students' participation in planning, collaborating, executing and managing activities in all spheres, generates a learner-centred environment, positive attitude, leadership qualities, oneness, sportsmanship and self-awareness, leading to personality development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1.. Beautifying campus by plantation along internal road, paving space near old wing,.

2. Subscribing to database for library

3. Organizing webinars and e-conferences, carry out extension activities through Staff, NSS etc

4. To increase activities of cells, increase placement

5. to apply for new courses.

6. Holistic decelopment at institutional level